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TOWN OF CARRBORO

PLANNING BOARD MEETING

301 West Main Street, Carrboro, North Carolina 27510

MARCH 17, 2022 – REMOTE MEETING

MEMBERS	STAFF
Braxton Foushee, Vice Chair	Tina Moon
Catherine Fray	Marsha Pate
Elmira Mangum, Vice Chair	
Susan Poulton	
Bruce Sinclair	
Eliazar Posada	
Rachel Gaylord-Miles, Chair	

Town Council: Danny Nowell (Liaison)

Absent/Excused: Khadijah Amina, David Clinton Rasam Tooloee

Guests: Cary White, James Baker (former Planning Board member)

I. WELCOME & AGENDA ADJUSTMENTS

Gaylord-Miles opened the meeting at 7:30 PM, welcoming all. No adjustments were made to the agenda.

II. APPROVAL OF MINUTES

Posada moved to approve the February 17, 2022 minutes; seconded by Poulton. The February 17, 2022 were approved unanimously by Foushee, Fray, Gaylord-Miles, Mangum, Posada, Poulton, and Sinclair.

III. OTHER MATTERS

A. Update on anticipated spring/fall agenda items

Moon provided a brief update on the anticipated Planning Board agenda items for the upcoming spring/fall seasons, and asked board members if training would be helpful and if so what type and on what topics? Moon also noted that Town meetings will likely resume meeting in person in April.

- Possible training topics relating to development applications, amendments-map and text?
- A closer look at the Land Use Ordinance?
- Carrboro Connects – implementation
- Programming future Community Planning Month activities
- Understanding the role of advisory boards—checking in with the Town Clerk about advisory board training for new members

B. Review/discussion of planning topics and possible training needs list

Gaylord-Miles led the group in a discussion resulting in these comments and/or suggestions:

- What is the appropriate protocol for guiding public comments during the PB meetings?
- How influential is the Planning Board regarding the decisions made by the Council?
- Understanding Town initiated regulation changes
- History of the town’s approved zoning variances that could lead to analysis of trends

- 1 • Training – incorporate short sessions of training as time permits and/or relating to the topics
2 under consideration at the meeting
3 • Specific training on technical matters such a primer on stormwater management,
4 Environmental Impact Analysis and Traffic Impact Analysis would be beneficial
5 • PB Time management: utilizing a digital clock to regulate public comments equitably
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7 **IV. ADJOURNMENT**

8 Having completed all items on the agenda, Foushee moved to adjourn the meeting at 8:30PM. Posada
9 seconded the motion. The meeting ended with a unanimous vote.