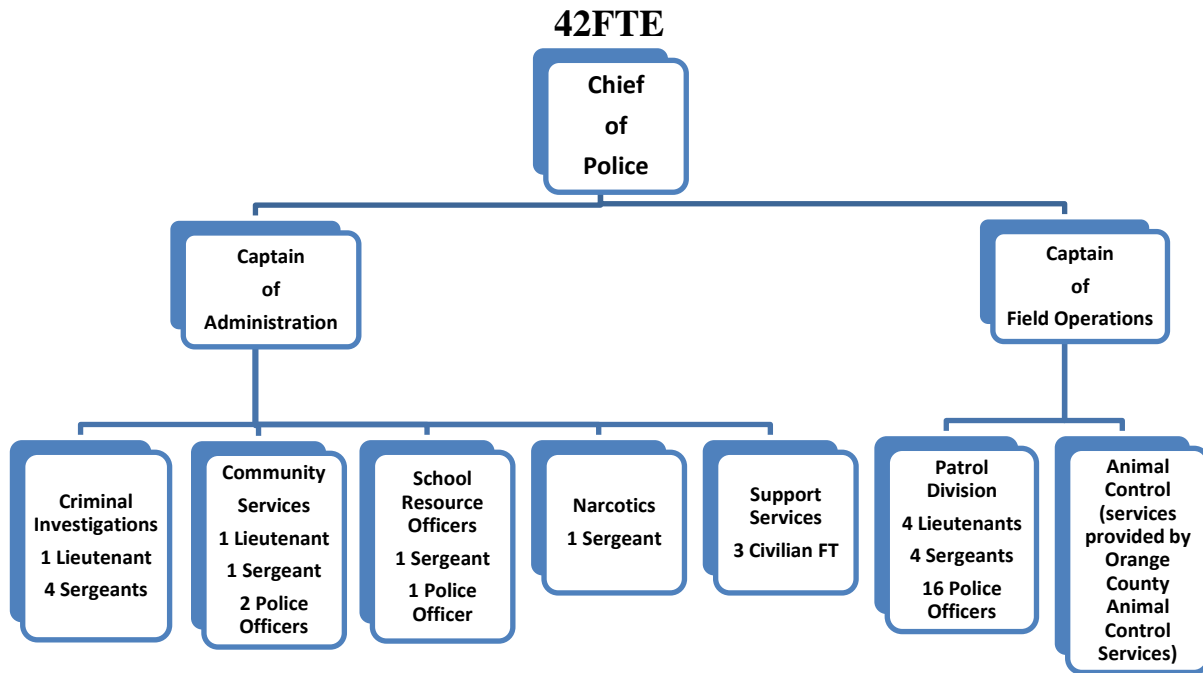


# POLICE DEPARTMENT

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## PURPOSE

The Police Department maintains public safety and contributes to improving the quality of life through the enforcement of criminal and traffic laws. Police Department personnel utilize and maximize all available resources, technological advances, and educational opportunities in an effort to provide professional police services.

## GOALS

- Ensure Carrboro will continue to be a safe community for all residents, business owners/operators, and guests.
- Monitor and address traffic and pedestrian safety issues.
- Meet mandated training requirements.
- Develop and retain personnel who effectively deal with emergency, crisis, and/or complex situations and handle routine duties carefully and professionally.
- Train and develop employees for advancement and/or for expanding job responsibilities.
- Implement Career Progression program for officers.
- Implement Naloxone program.
- Increase our efforts in Community Policing.
- Continue to develop a Citizen’s Academy and Summer Camp for teens.
- Continue to use social media to inform and involve the community.

## SERVICES PROVIDED & ACTIVITIES

- The Uniform Patrol Division provides 24-hour service and emergency response; effectively answers and initiates calls for service; conducts preliminary criminal investigations and initiates arrests; provides necessary traffic control and enforcement; investigates traffic accidents; and provides basic business/residential security checks.

- The Criminal Investigations Division investigates major criminal cases and offenses involving juveniles, sexual assault, and domestic violence; processes crime scenes; coordinates efforts with relevant area authorities and service providers; maintains the evidence/ property room; conducts prospective employee background investigations; and provides on-call service.
- The Community Services Division provides law enforcement and other community-related services; partners with the community to meet specific neighborhood-driven requests for assistance; follows-up on complaints of suspected gang-related activity; initiates narcotics investigations; provides School Resource Officers at McDougle Middle and Carrboro High Schools and works with other schools to enhance safety and security; provides general crime prevention and community watch services; works with business owners to enhance safety and security; and provides other community outreach activities.
- The Administrative Division provides direct service to walk-in visitors and answers telephone inquiries; maintains incident reports and other departmental records and compiles monthly Uniform Crime Report; administers Department budget; and ensures that Department personnel receive appropriate training and adhere to the Department's policies and procedures.

### **PREVIOUS YEAR ACCOMPLISHMENTS**

- Met all mandated training goals.
- Fuel usage down from previous 3-year average.
- Continued the Fit for Duty Program to ensure that all officers are physically and mentally prepared to protect and serve.
- Partnered with local law enforcement agencies, NC SBI, NC National Guard Narcotics Task Force, US Marshals, US Drug Enforcement Agency, and US Alcohol, Tobacco and Firearms during narcotics investigations thus reducing the number of drug houses and street-level drug sales locations.
- Provided police services during all special events that required them.
- Maintained the number of directed patrols and speed enforcement campaigns involving Uniform Patrol Division.
- Increased the number of pedestrian safety operations involving Community Services Division personnel by 200% to date.
- Obtained new or enhanced revenue sources.
- Continued succession planning efforts.
- Maintained staffing levels with the addition of 3 new officers hired.
- Partnered with Public Works and Recreation and Parks staff to provide a safe setting for 4<sup>th</sup> of July Celebration, Carrboro Day, Carrboro Music Festival, the Tift Merritt concert, and several road races.
- Introduced Coffee with A Cop program for citizens.
- Transitioned to new Police Chief and Police Captain.
- Introduced pilot program on idling reduction equipment on patrol vehicles.
- Participated in the NCWatch4Me program concerning pedestrian and bicycle safety.

### **UPCOMING FISCAL YEAR OBJECTIVES**

- Decrease Fuel Consumption by 5 %
- Meet mandated training goals.
- Finalize Policy Manual Update.
- Maintain Carrboro's Safety for residents, business owners/operators and visitors.
- Increase the number of directed patrols and speed enforcement campaigns involving Uniform Patrol Division personnel.
- Maintain the number of pedestrian safety operations involving Community Services Division personnel.
- Reduce the number of traffic accidents.

- Implement management/leadership training for supervisors.
- Reduce the number of known drug houses and street-level drug sales locations.
- Obtain new or enhanced revenue sources.
- Increase the number of Bicycle Safety Campaign operations performed by Community Services Division.
- Continue partnership with Public Works and Recreation and Parks staff to provide a safe setting for all special events.

### BOARD PRIORITIES

Enhance and sustain quality of life/place issues for everyone.  
 Improve walkability and public transportation.

### OBJECTIVES

1. Maintain Carrboro’s safety for residents.
2. Reduce number of traffic accidents.
3. Increase pedestrian safety operations.
4. Increase bicycle safety operations.
5. Maintain Carrboro’s safety for residents by reducing open air drug market.
6. Increase Community Service outreach.

### PERFORMANCE MEASURES

	<b>FY2011-12 ACTUAL</b>	<b>FY2012-13 ACTUAL</b>	<b>FY2013-14 ESTIMATED</b>	<b>FY2014-15 PROJECTED</b>
Calls for Service	21,586	22,203	22,869	23,783
Motor Vehicle Accidents	475	477	477	488
Criminal Arrests	829	768	783	798
Pedestrian Crossing Citations Issued	29	101	80	73
Bicycle Safety Ops Conducted	n/a	n/a	8	10
Pedestrian Safety Ops Conducted	5	21	24	24
Narcotics Arrests	149	105	137	142
Community Events Involvement	7	73	70	70
Percentage Increase of Pedestrian Safety Ops Conducted	n/a	100%	14%	0%
Percent Change in Pedestrian Crossing Citations Issued	n/a	100%	20% reduction	10% reduction
Percentage Increase of Bicycle Safety Ops Conducted	n/a	n/a	100%	25%

**BUDGET SUMMARY  
POLICE - DEPARTMENTAL TOTAL**

	<b>2012-13 ACTUAL</b>	<b>2013-14 ADOPTED BUDGET</b>	<b>2014-15 ADOPTED BUDGET</b>	<b>CHANGE</b>
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**SUMMARY**

PERSONNEL	2,800,392	2,853,401	2,907,621	2%
OPERATIONS	332,871	464,469	445,023	-4%
CAPITAL OUTLAY	127,788	241,576	224,425	-7%
<b>TOTAL</b>	<b>3,261,051</b>	<b>3,559,446</b>	<b>3,577,069</b>	<b>0%</b>

**CHANGES IN BUDGET FROM PRIOR YEAR ADOPTED BUDGET**

Personnel costs increased due to promotions within divisions, increase in insurance costs and the conversion of a part-time position to full-time. The operations budget decreased based on one-time costs from the previous year. Decrease in capital outlay reflects the purchase of different replacement vehicles at less than the prior year costs.

*Division Level Summaries*

**POLICE ADMINISTRATIVE SUPPORT**

**510**

	<b>2012-13 ACTUAL</b>	<b>2013-14 ADOPTED BUDGET</b>	<b>2014-15 ADOPTED BUDGET</b>	<b>CHANGE</b>
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**SUMMARY**

PERSONNEL	473,296	471,647	528,570	12%
OPERATIONS	49,478	37,553	38,361	2%
CAPITAL OUTLAY	-	38,896	-	0%
<b>TOTAL</b>	<b>522,774</b>	<b>548,096</b>	<b>566,931</b>	<b>3%</b>

**CHANGES IN BUDGET FROM PRIOR YEAR ADOPTED BUDGET**

The increase in the Administrative Support Division personnel budget is due to the conversion of a part-time position to full-time. Capital Outlay decreased due to no vehicle replacement purchases in 2014-15.

**POLICE PATROL  
511**

<b>2012-13 ACTUAL</b>	<b>2013-14 ADOPTED BUDGET</b>	<b>2014-15 ADOPTED BUDGET</b>	<b>CHANGE</b>
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**SUMMARY**

PERSONNEL	1,662,260	1,561,757	1,633,701	5%
OPERATIONS	212,140	292,795	254,761	-13%
CAPITAL OUTLAY	98,266	202,680	224,425	11%

**TOTAL**

<b>1,972,666</b>	<b>2,057,232</b>	<b>2,112,887</b>	<b>3%</b>
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**CHANGES IN BUDGET FROM PRIOR YEAR ADOPTED BUDGET**

The Patrol Division personnel budget increased due to promotions and insurance cost increase. Changes in Operations include a decrease due to the one-time cost for P25 flash radio upgrades in the previous year. Capital Outlay increased with the purchase of more replacement vehicles than the prior year.

**POLICE COMMUNITY SERVICES  
512**

<b>2012-13 ACTUAL</b>	<b>2013-14 ADOPTED BUDGET</b>	<b>2014-15 ADOPTED BUDGET</b>	<b>CHANGE</b>
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**SUMMARY**

PERSONNEL	351,514	471,947	347,909	-26%
OPERATIONS	32,149	38,588	37,834	-2%
CAPITAL OUTLAY	29,522	-	-	0%

**TOTAL**

<b>413,186</b>	<b>510,535</b>	<b>385,743</b>	<b>-24%</b>
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**CHANGES IN BUDGET FROM PRIOR YEAR ADOPTED BUDGET**

The Community Services Division budget reflects changes in personnel. Operations budget changed due to a decrease in fuel costs.

**POLICE INVESTIGATIONS**

515

<b>2012-13 ACTUAL</b>	<b>2013-14 ADOPTED BUDGET</b>	<b>2014-15 ADOPTED BUDGET</b>	<b>CHANGE</b>
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**SUMMARY**

PERSONNEL	292,855	348,050	397,441	14%
OPERATIONS	30,949	37,311	40,405	8%
CAPITAL OUTLAY	-	-	-	0%

<b>TOTAL</b>	<b>323,805</b>	<b>385,361</b>	<b>437,846</b>	<b>14%</b>
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**CHANGES IN BUDGET FROM PRIOR YEAR ADOPTED BUDGET**

The Investigations Division personnel budget reflects an increase in salary and increased insurance costs. Operations budget increased in Contractual Services.

**POLICE ANIMAL CONTROL**

518

<b>2012-13 ACTUAL</b>	<b>2013-14 ADOPTED BUDGET</b>	<b>2014-15 ADOPTED BUDGET</b>	<b>CHANGE</b>
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**SUMMARY**

PERSONNEL	20,466	-	-	0%
OPERATIONS	8,155	58,222	73,662	27%
CAPITAL OUTLAY	-	-	-	0%

<b>TOTAL</b>	<b>28,621</b>	<b>58,222</b>	<b>73,662</b>	<b>27%</b>
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**CHANGES IN BUDGET FROM PRIOR YEAR ADOPTED BUDGET**

The increase in the Animal Control budget is due to the implementation of the second phase of the contract with Orange County Animal Control Services for the Town.