

***CARRBORO RECREATION AND PARKS COMMISSION***

***October 14, 2019***

**Present** – Tamara Sanders, Ryan Byars, Chris Colvin, Brian Payst and Alessandra Gutierrez-Arnold - Commission Members, Maggie Funkhouser and Debby Filer – potential commission member, Savannah English and Rebekah Appleton – guests, Jacquelyn Gist - Board Liaison and Anita Jones-McNair – staff liaison.

**Call the meeting to order** – Byars called the meeting to order at 7:02p.

**Approval of the minutes** – Byars called for changes and/or questions about the minutes from the last meeting on May 13, 2019. Filer noted on the second page, first sentence the spelling should be “broader” not “boarder”. Payst motioned to accept the minutes with the correction, Colvin seconded and the vote was unanimous. Sanders arrived to the meeting.

**Communications and/or Speakers from the Floor** – Sanders called for communications and/or speakers from the floor. All individuals present introduced themselves.

**New Business** – Sanders called for new business. Jones-McNair announced volunteers are always welcome to assist at the Halloween Carnival and reminded members how to sign up.

Jones-McNair also announced that the Town is asking the community to submit quotes that embody Dr. King’s message. Selections of up to eight quotes will be selected for eight different signs scheduled to line the new Dr. Martin Luther King Jr. Walking Trail. The signs can hold up to 80 characters and residents should consider letter count when selecting what to submit. The only other criteria is that you are a resident of our wonderful Town. She then asked would the members be willing to review quotes submitted and make quote recommendations to the Board of Aldermen. The deadline for quotes is November 1 and will be available to review at the November meeting. The commission discussed her request. Payst motioned that the commission review the quotes at the next meeting, Colvin second and the vote was unanimous.

Byars asked about the Recreation and Parks Master Plan. He was wondering if the current plan was still active and if there are plans are scheduled to update. Jones-McNair mentioned the Town’s upcoming comprehensive plan would include a Recreation and Parks component. The current document is 13 years old.

The members then brainstormed meeting ideas that included department orientation, facilities and programs, a cyclocross facility in Twin Creeks Park, feasibility of public private partnerships – i.e. Carrboro Parks Project and the little free library. Additional ideas will surface in the future.

**Old Business** – Sanders called for old business. Sanders mentioned a draft of the bike plan is currently under review. She also asked that everyone review the Rules of Procedure for Town of Carrboro Boards and Commissions document and the advisory board training video.

**Reports** – Sanders called for chair and department reports. Sanders shared examples of responsibilities and projects the commission worked on over the years. She noted feedback on the Dr. Martin Luther King Jr. Park, the department’s master plan, serves as representative on IPWG(Intergovernmental Park Work Group), purchased the chin up bar on the Libba Cotten bikeway, worked with Girl Scout Troop 248

on the little free library in Wilson Park, attends joint advisory council meetings and volunteers at departmental events.

Jones-McNair mentioned the construction of Dr. Martin Luther King Jr Park is on schedule. Currently the contractor is working on the foundational work, storage and bathroom facility.

She also suggested the commission discuss the period for monthly meetings. After the discussion, Payst motioned to approve a 90-minute meeting, Colvin seconded and the vote was unanimous. Byars also suggested that proposed time be added to the agenda to assist with keeping within meeting time.

Sanders requested that the cyclocross be sent to commission members and be added to next meeting along with quote review/recommendations.

Colvin also suggested that the commission see the mural rendering entries. He also mentioned he would be happy to take minutes for the next meeting. The responsibility can circulate among commission members, which would free staff to focus on the meeting. Payst motioned for members to rotate responsibility and take minutes of the meeting, Colvin seconded and the vote was unanimous.

**Adjournment** – Colvin motioned to adjourn the meeting at 8:58p, Byars seconded at the vote was unanimous.